

Texas Education Agency Standard Application System (SAS)

2018–2019 Technology Lending

Program authority:	General Appropriations Act, Article III, Rider 8, and House Bill 3526, 85 th Texas Legislature; Texas Education Code Section 32.301	FOR TEA USE ONLY Write NOGA ID here:
Grant Period:	May 1, 2018, to August 31, 2019	
Application deadline:	5:00 p.m. Central Time, February 6, 2018	
Submittal information:	<p>Applicants must submit one original copy of the application with an original signature, and two copies of the application, printed on one side only and signed by a person authorized to bind the applicant to a contractual agreement, must be received no later than the aforementioned date and time at this address:</p> <p style="text-align: center;">Document Control Center, Grants Administration Division Texas Education Agency, 1701 North Congress Ave. Austin, TX 78701-1494</p>	Place date stamp here <div style="border: 1px solid black; padding: 5px; transform: rotate(-90deg); transform-origin: center;"> RECEIVED TEXAS EDUCATION AGENCY 2018 FEB - 6 PM 2: 26 DOCUMENT CONTROL CENTER GRANTS ADMINISTRATION </div>
Contact information:	Kathy Ferguson: techlending@tea.texas.gov; (512) 463-9087	

Schedule #1—General Information

Part 1: Applicant Information

Organization name	County-District #		Amendment #
United ISD	240903		
Vendor ID #	ESC Region #		
1746028859	01		
Mailing address		City	State ZIP Code
201 Lindenwood Drive		Laredo	TX 78045-2429
Primary Contact			
First name	M.I.	Last name	Title
Edith		Landeck	Director Grants Administration
Telephone #	Email address		FAX #
956-473-6311	elandeck@uisd.net		956-473-6422
Secondary Contact			
First name	M.I.	Last name	Title
Nancy	G.	Newsome	Coordinator Migrant Program
Telephone #	Email address		FAX #
956-473-6472	nnewsome@uisd.net		956-473-6422

Part 2: Certification and Incorporation

I hereby certify that the information contained in this application is, to the best of my knowledge, correct and that the organization named above has authorized me as its representative to obligate this organization in a legally binding contractual agreement. I further certify that any ensuing program and activity will be conducted in accordance with all applicable federal and state laws and regulations, application guidelines and instructions, the general provisions and assurances, debarment and suspension certification, lobbying certification requirements, special provisions and assurances, and the schedules attached as applicable. It is understood by the applicant that this application constitutes an offer and, if accepted by the Agency or renegotiated to acceptance, will form a binding agreement.

Authorized Official:

First name	M.I.	Last name	Title
Roberto	J.	Santos	Superintendent
Telephone #	Email address		FAX #
956-473-6219	rsantos@uisd.net		956-728-8691

Signature (blue ink preferred)

Date signed

January 29, 2018

Only the legally responsible party may sign this application.

Schedule #1—General Information

County-district number or vendor ID: 240903

Amendment # (for amendments only):

Part 3: Schedules Required for New or Amended Applications

An X in the "New" column indicates a required schedule that must be submitted as part of any new application. The applicant must mark the "New" checkbox for each additional schedule submitted to complete the application. For amended applications, the applicant must mark the "Amended" checkbox for each schedule being submitted as part of the amendment.

Schedule #	Schedule Name	Application Type	
		New	Amended
1	General Information	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>
2	Required Attachments and Provisions and Assurances	<input checked="" type="checkbox"/>	N/A
4	Request for Amendment	N/A	<input checked="" type="checkbox"/>
5	Program Executive Summary	<input checked="" type="checkbox"/>	<input type="checkbox"/>
6	Program Budget Summary	<input checked="" type="checkbox"/>	<input type="checkbox"/>
8	Professional and Contracted Services (6200)	See Important Note For Competitive Grants*	<input type="checkbox"/>
9	Supplies and Materials (6300)		<input type="checkbox"/>
10	Other Operating Costs (6400)		<input type="checkbox"/>
11	Capital Outlay (6600)		<input type="checkbox"/>
12	Demographics and Participants to Be Served with Grant Funds	<input checked="" type="checkbox"/>	<input type="checkbox"/>
13	Needs Assessment	<input checked="" type="checkbox"/>	<input type="checkbox"/>
14	Management Plan	<input checked="" type="checkbox"/>	<input type="checkbox"/>
15	Project Evaluation	<input checked="" type="checkbox"/>	<input type="checkbox"/>
16	Responses to Statutory Requirements	<input checked="" type="checkbox"/>	<input type="checkbox"/>
17	Responses to TEA Requirements	<input checked="" type="checkbox"/>	<input type="checkbox"/>

***IMPORTANT NOTE FOR COMPETITIVE GRANTS:** Schedules #8, #9, #10 and #11 are required schedules if any dollar amount is entered for the corresponding class/object code on Schedule #6—Program Budget Summary. For example, if any dollar amount is budgeted for class/object code 6200 on Schedule #6—Program Budget Summary, then Schedule #8—Professional and Contracted Services (6200) is required. If it is either blank or missing from the application, the application will be disqualified.

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Schedule #2—Required Attachments and Provisions and Assurances

County-district number or vendor ID: 240903

Amendment # (for amendments only):

Part 1: Required Attachments

The following table lists the fiscal-related and program-related documents that are required to be submitted with the application (attached to the back of each copy, as an appendix).

#	Applicant Type	Name of Required Fiscal-Related Attachment
No fiscal-related attachments are required for this grant.		
#	Name of Required Program-Related Attachment	Description of Required Program-Related Attachment
1	LEA Technology Plan Template	If an LEA does not have a 2016–2017 Technology Plan on file with TEA, it must show evidence of a current local technology plan on participating campuses by completing the LEA Technology Plan Template.

Part 2: Acceptance and Compliance

By marking an X in each of the boxes below, the authorized official who signs Schedule #1—General Information certifies his or her acceptance of and compliance with all of the following guidelines, provisions, and assurances.

Note that provisions and assurances specific to this program are listed separately, in Part 3 of this schedule, and require a separate certification.

X	Acceptance and Compliance
<input checked="" type="checkbox"/>	I certify my acceptance of and compliance with the General and Fiscal Guidelines .
<input checked="" type="checkbox"/>	I certify my acceptance of and compliance with the program guidelines for this grant.
<input checked="" type="checkbox"/>	I certify my acceptance of and compliance with all General Provisions and Assurances requirements.
<input checked="" type="checkbox"/>	I certify that I am not debarred or suspended. I also certify my acceptance of and compliance with all Debarment and Suspension Certification requirements.

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Schedule #2—Required Attachments and Provisions and Assurances

County-district number or vendor ID: 240903

Amendment # (for amendments only):

Part 3: Program-Specific Provisions and Assurances
☒ I certify my acceptance of and compliance with all program-specific provisions and assurances listed below.

#	Provision/Assurance
1.	The applicant provides assurance that program funds will supplement (increase the level of service), and not supplant (replace) state mandates, State Board of Education rules, and activities previously conducted with state or local funds. The applicant provides assurance that state or local funds may not be decreased or diverted for other purposes merely because of the availability of these funds. The applicant provides assurance that program services and activities to be funded from this grant will be supplementary to existing services and activities and will not be used for any services or activities required by state law, State Board of Education rules, or local policy.
2.	The applicant provides assurance that the application does not contain any information that would be protected by the Family Educational Rights and Privacy Act (FERPA) from general release to the public.
3.	The applicant assures that funds provided under the Instructional Materials Allotment (IMA) or other funding are insufficient to purchase enough lending technology for every student who needs dedicated access to a device.
4.	The applicant assures that it will provide access to lending technology and residential access to the Internet for students, including economically disadvantaged students and students with disabilities, who do not already have either the needed equipment or Internet service for learning at home
5.	The applicant understands that equipment purchased with Technology Lending Grant funds is the property of the LEA.
6.	The applicant assures that infrastructure and technical support are adequate to support students' use of loaned equipment provided through the grant at its participating campus(es).
7.	The applicant assures that it will provide adequate staff to administer the program and ensure successful implementation.
8.	The applicant assures that it will account for the technology lending equipment in accordance with district policy for accounting for such equipment, including providing insurance when insurance is typically provided for such equipment. The applicant understands that the grant funds cannot be used to replace lost, stolen, or damaged equipment.
9.	The applicant assures that it will obtain a Technology Lending Agreement signed by the parents/guardian of each participating student and by the student participating in the program, including an assurance of student's mastery of the grade-appropriate Digital Citizenship strand of the Technology Applications Texas Essential Knowledge and Skills.
10.	The applicant assures that it has a 2016–2017 LEA technology plan on file with TEA, or that it will show evidence of a current local technology plan on participating campuses by completing the Required Program-Related Attachment outlined on page 18 of the Program Guidelines.
11.	The applicant assures that technology lending and use of electronic instructional materials are incorporated into the LEA's technology plan.
12.	The applicant agrees to collect and report the data for the performance measures stated in the Program Guidelines under Program Evaluation. The applicant assures it will develop appropriate systems and processes to collect and report the required data

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Schedule #5—Program Executive Summary

County-district number or vendor ID: 240903

Amendment # (for amendments only):

List the campuses that will be served with these funds. Response is limited to space provided, front side only, font size no smaller than 10 point Arial.

Campuses to be served: United, U.South, Alexander, LBJ Highs; District Alternative Ed. Campus; B.Vergara, Clark, Garcia, Gonzalez, Trautmann, Los Obispos, United, U.South, Washington Middles; Arndt, Fasken, Kennedy-Zapata, Prada, Borchers, Finley, Killam, Roosevelt, Centeno, Freedom, Malakoff, Ruiz, Clark, B. Garcia, Muller, Salinas, Gutierrez, Newman, Trautmann, Cuellar, Juarez-Lincoln, Nye, Veterans, DeLlano, Kazen, Perez, Zaffirini Elementaries.

Provide a brief overview of the program you plan to deliver. Refer to the instructions for a description of the requested elements of the summary.

The United ISD TechLend program takes a very student-centered approach to provide equitable access for students who have limited access to technology for use and connectivity off-campus. The goal of the TechLend program is to ensure that students have dedicated access to a personal technology device available through a check-out program so that they have the ability to access and use electronic online instructional materials. The TechLend program will provide mobile learning devices (MLDs) and mobile hotspots for connectivity to our most needy students: those who are in the Migrant program, the McKinney-Vento (homeless) program, and students who are Homebound.

The needs assessment process began with a review of the Technology Lending Grant application guidelines. An analysis of the district was conducted using the most current, pertinent information available in: The 2016–17 Texas Academic Performance Reports; the United Independent School District's 2018-2018 District Improvement Plan; the district's 2016-2019 Technology Plan; the Texas State Data System Disaggregation of PEIMS Student Data 2016-2017; Texas Education Agency 2017 Accountability Summary; UISD Enrollment data for January, 2018; the United ISD Instructional Materials Allotment Projected Budget Needed 2014-2025; and the UISD Mobile Device Plan Timeline Overview Fall 2013 Through Spring, 2018. This assessment showed that a technology lending program aligns with existing mission and goals of the district, specifically under Student Achievement: Provide consistent quality instruction for all students, resulting in improved student achievement. There is currently an exceptionally limited lending program availability to provide mobile learning devices and connectivity for students use off-campus. Bridging this gap is of critical important especially for economically disadvantaged or English Language Learner students who do not have access to the internet after school hours or at home.

A consensus was reached that the proposed TechLend program would focus on the needs of students district-wide who tend to have the least access to technology and connectivity outside of school hours. These needs were prioritized to serve students with higher mobility, higher rates of economic disadvantage, and higher rates of English Language Learners: specifically students in the Migrant, McKinney-Vento (homeless), and Homebound populations district-wide. The Migrant, McKinney-Vento, or Homebound program participants at the campuses that meet the economic disadvantaged criteria of 40% will be served, and these program participants at United ISD's private nonprofit (PNP) schools may be served as well.

The current technology lending program is very limited, with only 10 mobile learning devices in the migrant program with only a mobile hotspot, none in the McKinney-Vento program, and only one mobile learning device with mobile hotspot available for the Homebound students. Forty-three of the 44 campuses in the district will be served except for one that did not meet the economically disadvantaged student criteria (and currently has no Migrant, McKinney Vento, or homebound students enrolled) and was excluded from the program. The district is planned to open additional campuses during the grant period.

The TechLend program will serve 115 Migrant, 172 McKinney-Vento (homeless), and 9 Homebound students. The population to be served under this program has a higher rate of economically disadvantaged students, English Language Learners, and a higher rate of disciplinary placements due to their significant at-risk status. The proposed TechLend Program would bridge the device lending gap by greatly expanding the number of mobile learning devices and internet connectivity available. It would increase the number of mobile learning devices from roughly 11 to 287, with 101 mobile hotspots. Hotspots are planned to be distributed on a per family basis for student residences that lack internet access, as each hotspot can connect up to five mobile learning devices at a time. Equitable access must be ensured for students who have limited access to digital instructional materials and technology for use off campus. Mobile learning devices and internet connectivity are especially critical for economically disadvantaged, highly mobile, and/or English Language Learner students who have the least access to technology and connectivity outside of school hours.

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Schedule #5—Program Executive Summary (cont.)

County-district number or vendor ID: 240903

Amendment # (for amendments only):

Provide a brief overview of the program you plan to deliver. Refer to the instructions for a description of the requested elements of the summary. Response is limited to space provided, front side only, font size no smaller than 10 point Arial.

The TechLend program has been planned conservatively and efficiently, with all expenditures reasonable and necessary to meet the goals of the program. TechLend program student participants will be using MLD's to facilitate digital content in the areas of Math, English Language Arts and Reading, Science, Social Studies, and Writing. Also, students will use the MLDs and hotspots to access online research resources and district programs for improved learning such as IXL math. Additionally, Google Apps have been adopted for use in United ISD and each student has access to their own Google Drive to save data or store classwork, homework, research papers, and book reports that they work on while they are off campus.

Attainment of goals and objectives will be monitored according to well established processes and procedures within United ISD. All program activities will be overseen by the project manager in conjunction with directors and program coordinators, who will work together on meeting grant goals and objectives. Accountability methods and measures for activities are in place through the ongoing evaluation of the classroom integration of technology conducted by the Curriculum Instructional Technology (CIT) Department with oversight provided by the Curriculum and Instruction Department. Student success and achievement provides a means for determining efficient use of technology via instructional accountability. The CIT Department will be supported by campus technology and technicians, and will work to ensure that the Mobile Learning Devices and wireless hotspots are in working order and resolve any performance issues. CIT will also be directing students in the access and use of online learning resources. Monitoring the impact of use of Mobile Learning Device technology and hotspot access will be based on student tracking to improve academic success and achievement.

All reporting activities as required by TEA will be made in a timely manner.

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Schedule #6—Program Budget Summary

County-district number or vendor ID: 240903

Amendment # (for amendments only):

Program authority: General Appropriations Act, Article III, Rider 8, and House Bill 3526, 85th Texas Legislature; Texas Education Code Section, 32.301

Grant period: May 1, 2018, to August 31, 2019

Fund code: 410

Budget Summary

Schedule #	Title	Class/ Object Code	Program Cost	Admin Cost	Total Budgeted Cost
Schedule #8	Professional and Contracted Services (6200)	6200	\$69,084	\$0	\$69,084
Schedule #9	Supplies and Materials (6300)	6300	\$0	\$0	\$0
Schedule #10	Other Operating Costs (6400)	6400	\$0	\$0	\$0
Schedule #11	Capital Outlay (6600)	6600	\$79,786	\$0	\$79,786
Total direct costs:			\$148,870	\$0	\$148,870
9.930% <u>indirect costs</u> (see note):			N/A	\$1,130	\$1,130
Grand total of budgeted costs (add all entries in each column):			\$148,870	\$1,130	\$150,000

Administrative Cost Calculation

Enter the total grant amount requested:	\$150,000
Percentage limit on administrative costs established for the program (15%):	× .15
Multiply and round down to the nearest whole dollar. Enter the result.	\$22,500
This is the maximum amount allowable for administrative costs, including indirect costs:	

NOTE: Indirect costs are calculated and reimbursed based on actual expenditures when reported in the expenditure reporting system, regardless of the amount budgeted and approved in the grant application. If indirect costs are claimed, they are part of the total grant award amount. They are not in addition to the grant award amount.

Indirect costs are not required to be budgeted in the grant application in order to be charged to the grant. Do not submit an amendment solely for the purpose of budgeting indirect costs.

If selected for a competitive grant, your award amount will be the lesser of the grand total of budgeted costs as stated on this schedule (the box with the bold outline), or the sum of all line items listed on this schedule, or the maximum allowable award amount. TEA is not responsible for math errors.

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Schedule #8—Professional and Contracted Services (6200)

County-district number or vendor ID: 240903

Amendment # (for amendments only):

NOTE: Specifying an individual vendor in a grant application does not meet the applicable requirements for sole-source providers. TEA's approval of such grant applications does not constitute approval of a sole-source provider.

Professional and Contracted Services

#	Description of Service and Purpose	Grant Amount Budgeted
1	Mobile hotspot with service, \$38/month x 18 months grant program x 101 units	\$69,084
2		\$
3		\$
4		\$
5		\$
6		\$
7		\$
8		\$
9		\$
10		\$
11		\$
12		\$
13		\$
14		\$
a. Subtotal of professional and contracted services:		\$69,084
b. Remaining 6200—Professional and contracted services that do not require specific approval:		\$0
(Sum of lines a and b) Grand total		\$69,084

For budgeting assistance, see the Allowable Cost and Budgeting Guidance section of the Grants Administration Division [Administering a Grant](#) page.

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Schedule #9—Supplies and Materials (6300)

County-District Number or Vendor ID: 240903		Amendment number (for amendments only):
Supplies and Materials Requiring Specific Approval		
		Grant Amount Budgeted
6300	Total supplies and materials that do not require specific approval:	\$0
Grand total:		\$0

For budgeting assistance, see the Allowable Cost and Budgeting Guidance section of the Grants Administration Division [Administering a Grant](#) page.

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Schedule #10—Other Operating Costs (6400)

County-District Number or Vendor ID: 240903

Amendment number (for amendments only):

Expense Item Description		Grant Amount Budgeted
6400	Operating costs that do not require specific approval:	\$0
Grand total:		\$0

In-state travel for employees does not require specific approval.

For budgeting assistance, see the Allowable Cost and Budgeting Guidance section of the Grants Administration Division [Administering a Grant](#) page.

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Schedule #11—Capital Outlay (6600)

County-District Number or Vendor ID: 240903

Amendment number (for amendments only):

#	Description and Purpose	Quantity	Unit Cost	Grant Amount Budgeted
66XX—Computing Devices, capitalized				
1	Mobile personal computing device bundle	287	\$278	\$79,786
2			\$	\$
3			\$	\$
4			\$	\$
5			\$	\$
6			\$	\$
7			\$	\$
8			\$	\$
9			\$	\$
10			\$	\$
66XX—Software, capitalized				
11			\$	\$
12			\$	\$
13			\$	\$
14			\$	\$
15			\$	\$
16			\$	\$
17			\$	\$
66XX—Equipment, furniture, or vehicles				
18			\$	\$
19			\$	\$
20			\$	\$
21			\$	\$
22			\$	\$
23			\$	\$
24			\$	\$
25			\$	\$
26			\$	\$
27			\$	\$
Grand total:				\$79,786

For budgeting assistance, see the Allowable Cost and Budgeting Guidance section of the Grants Administration Division [Administering a Grant](#) page.

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Schedule #12—Demographics and Participants to Be Served with Grant Funds

County-district number or vendor ID: 240903

Amendment # (for amendments only):

Part 1: Student Demographics of Population To Be Served With Grant Funds. Enter the data requested for the population to be served by this grant program. If data is not available, enter DNA. Use the comment section to add a description of any data not specifically requested that is important to understanding the population to be served by this grant program. Response is limited to space provided. Use Arial font, no smaller than 10 point.

Student Category	Student Number	Student Percentage	Comment
Economically disadvantaged	284	95.9%	TechLend will serve 115 Migrant, 172 McKinney-Vento (homeless), and 9 Homebound students. District economically disadvantaged is 75.6%. The population to be served under this program has a higher rate due to their significant at-risk status
Limited English proficient (LEP)	152	51.4%	United ISD LEP/English Language Learner population is 38.1%
Disciplinary placements	5	1.7%	United ISD has a 1.4% rate of students with disciplinary placements
Attendance rate	296	96%	United ISD has a 96% attendance rate
Annual dropout rate (Gr 9-12)	8	2.7%	United ISD rate is 1.2%; the population to be served has a higher rate due to their unique at-risk status.

Part 2: Students To Be Served With Grant Funds. Enter the number of students in each grade, by type of school, projected to be served under the grant program.

School Type: ☒ Public ☐ Open-Enrollment Charter ☒ Private Nonprofit ☐ Private For Profit ☐ Public Institution

Students

PK	K	1	2	3	4	5	6	7	8	9	10	11	12	Total
7	16	20	19	18	26	32	23	26	23	31	14	13	28	296

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Schedule #13—Needs Assessment

County-district number or vendor ID: 240903

Amendment # (for amendments only):

Part 1: Process Description. A needs assessment is a systematic process for identifying and prioritizing needs, with "need" defined as the difference between current achievement and desired outcome or required accomplishment. Describe your needs assessment process, including a description of how needs are prioritized. If this application is for a district level grant that will only serve specific campuses, list the name of the campus(es) to be served and why they were selected. Response is limited to space provided, front side only. Use Arial font, no smaller than 10 point.

The needs assessment process began with a review of the Technology Lending Grant application guidelines by the Grants Administration Director, the Coordinator for Migrant Education, and the Executive Director for Federal Programs. Following the grant guidelines review, an analysis of the district was conducted using the most current, pertinent information available in: The 2016–17 Texas Academic Performance Reports; the United Independent School District's 2018-2018 District Improvement Plan; the district's 2016-2019 Technology Plan; the Texas State Data System Disaggregation of PEIMS Student Data 2016-2017; Texas Education Agency 2017 Accountability Summary; UISD Enrollment data for January, 2018; the United ISD Instructional Materials Allotment Projected Budget Needed 2014-2025; and the UISD Mobile Device Plan Timeline Overview Fall 2013 Through Spring, 2018.

This assessment showed that a technology lending program aligns with existing mission and goals of the district, specifically under Student Achievement: Provide consistent quality instruction for all students, resulting in improved student achievement. There is currently an exceptionally limited lending program availability to provide mobile learning devices and connectivity for students use off-campus. Bridging this gap is of critical important especially for economically disadvantaged or English Language Learner students who do not have access to the internet after school hours or at home.

Next, the Grants Administration Director met with Executive Director for Information Technology to share the findings of the initial needs assessment, the concept of focusing on our most disadvantaged students, and to seek input on district capabilities to successfully host and monitor a technology lending program. This was indeed confirmed, as was the outlook that technology will serve to enhance existing instruction and pedagogy and provides a means of monitoring and evaluating the effectiveness of technology for special populations. Technology will also assist district professionals in their effort to ensure the opportunity for all students to develop. After that, a meeting was held with the Director of Information Technology to prepare the Technology Plan Template for the grant application and to discuss usage and funding. A final needs assessment meeting was held with the Grants Administration Director, the Migrant Program Coordinator, and the Director and Coordinators in the Instructional Technology/Online Curriculum Department. This department was established to provide a relevant and challenging curriculum through innovative technology programs and effective use of all technology by: developing technical skills of all students' to enhance educational experiences; helping to raise levels of achievement through higher standards; contributing to the preparation of 21st Century Career Skills; and improving marketable skills to enter a competitive workforce.

Needs to be prioritized were discussed, and a consensus was reached that the proposed TechLend program would focus on the needs of students district-wide who tend to have the least access to technology and connectivity outside of school hours. These needs were prioritized by acquiring more devices and connectivity to loan, and to serve students with higher mobility, higher rates of economic disadvantage, and higher rates of English Language Learners: specifically students in the Migrant, McKinney-Vento (homeless), and Homebound populations district-wide. There is very limited technology to be lent, with only 10 mobile learning devices in the migrant program with only a few mobile hotspots, none in the McKinney-Vento program, and only 1 mobile learning device with mobile hotspot available for the Homebound students. All campuses will be served except for one that did not meet the economically disadvantaged student criteria (and currently has no Migrant, McKinney Vento, or homebound students enrolled) and was excluded from the program, so 43 out of the current 44 district campuses will be served. The district is planned to open additional campuses during the grant period. The Migrant, McKinney-Vento, or Homebound program participants at these campuses that will meet the economic disadvantaged criteria of 40% will be served, and these program participants at United ISD's private nonprofit (PNP) schools may be served as well. The campuses to be served: United, U.South, Alexander, LBJ High Schools; the District Alternative Ed. Campus; B.Vergara, Clark, Garcia, Gonzalez, Trautmann, Los Obispos, United, U.South, Washington Middle Schools; Arndt, Fasken, Kennedy-Zapata, Prada, Borchers, Finley, Killam, Roosevelt, Centeno, Freedom, Malakoff, Ruiz, Clark, B. Garcia, Muller, Salinas, Gutierrez, Newman, Trautmann, Cuellar, Juarez-Lincoln, Nye, Veterans, DeLlano, Kazen, Perez, and Zaffirini Elementary Schools.

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Schedule #13—Needs Assessment (cont.)

County-district number or vendor ID: 240903

Amendment # (for amendments only):

Part 2: Alignment with Grant Goals and Objectives. List your top five needs, in rank order of assigned priority. Describe how those needs would be effectively addressed by implementation of this grant program. Response is limited to space provided, front side only. Use Arial font, no smaller than 10 point.

#	Identified Need	How Implemented Grant Program Would Address
1.	There is currently an exceptionally limited lending program availability to provide mobile learning devices and connectivity for students use off-campus.	The proposed TechLend Program would bridge this gap by greatly expanding the number of mobile learning devices and internet connectivity available. It would increase the number of mobile learning devices from roughly 11 to 287, with 101 mobile hotspots. Hotspots are planned to be distributed on a per family basis for student residences that lack internet access, as each hotspot can connect up to five mobile learning devices at a time.
2.	Equitable access must be ensured for students who have limited access to digital instructional materials and technology for use off campus. Mobile learning devices and internet connectivity are especially critical for economically disadvantaged, highly mobile, and/or English Language Learner students who have the least access to technology and connectivity outside of school hours.	Mobile learning devices and internet connectivity will be provided on a check-out basis to students district-wide who are economically disadvantaged, highly mobile, and/or English language learners by focusing on lending technology to Migrant, McKinney-Vento (homeless), and Homebound students on 43 out of 44 qualifying campuses district-wide.
3.		
4.		
5.		

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Schedule #14—Management Plan

County-district number or vendor ID: 240903

Amendment # (for amendments only):

Part 1: Staff Qualifications. List the titles of the primary project personnel and any external consultants projected to be involved in the implementation and delivery of the program, along with desired qualifications, experience, and any requested certifications. Response is limited to space provided, front side only. Use Arial font, no smaller than 10 point.

#	Title	Desired Qualifications, Experience, Certifications
1.	Exec. Director Fed. Programs	40 years' experience in education, 15 years' experience in Career and Technology Ed. & Mid-management; PhD in Education; Teaching Certificate in 2ndry Composite Business Education
2.	Coord. Migrant Program	Almost a decade experience in education, with the last two years in administration; BA, MS; Teaching Certificate in Secondary Business education
3.	Coord. McKinneyVento	Five or more years' experience in education with current Teaching Certification; bachelor's degree or higher
4.	Coord. Home-bound	Five or more years' experience in education with current Teaching Certification; bachelor's degree or higher
5.	Dir. Cur. Ins.Tech	28 years' experience in education; BBA, MA; Teaching Cert. in Vocational Office (6-12).

Part 2: Milestones and Timeline. Summarize the major objectives of the planned project, along with defined milestones and projected timelines. Response is limited to space provided, front side only. Use Arial font, no smaller than 10 point.

#	Objective	Milestone	Begin Activity	End Activity
1.	Commence grant activities, procure technology	1. Competitive Review period, NOGA awarded	02/14/2018	03/04/2018
		2. Grant Period	05/01/2018	08/31/2019
		3. Finalize MLD & hotspot technology for purchase, secure pricing and delivery, issue purchase order(s)	05/01/2018	06/01/2018
		4. Receive purchased items, place inventory tags	06/05/2018	07/15/2018
		5. Prepare MLD's and hotspots for distribution	07/15/2018	07/20/2018
2.	Distribute MLD's to students and hotspots to families	1. Secure parent signature on UISD Equipment Check Out; CIPA; Use of District Computers...Agreement	07/20/2018	08/15/2018
		2. Developed ranked roster of students to be served	06/01/2018	08/15/2018
		3. Secure student signature regarding responsibility for use of MLD's	07/20/2018	08/15/2018
		4. Distribute MLD's to students on as needed/rotating basis	07/20/2018	08/31/2019
		5. Monthly MLD inventory verification by coordinators	09/15/2018	07/31/2019
3.	Students use of technology via Lending Program	1. Students use of technology via lending program	07/20/2018	08/31/2019
		2. Identification and remediation of issues as they arise	07/20/2018	08/31/2019
4.	Feedback & Data Gathering	1. Anecdotal data gathering regarding use of MLD's (student feedback, observations, interviews)	07/20/2018	08/31/2019
		2. Compilation of student scores (Beginning of Year, Middle of Year, End of Year as available) and program usage reports	07/20/2018	08/31/2019
		3. Ongoing grant meetings with project director, program coordinators, CIT director, others	07/20/2018	08/31/2019
		4. Documentation checks: Lending agreements, student lending records, performance reports, etc.	07/20/2018	08/31/2019

Unless pre-award costs are specifically approved by TEA, grant funds will be used to pay only for activities occurring between the beginning and ending dates of the grant, as specified on the Notice of Grant Award.

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Schedule #14—Management Plan (cont.)

County-district number or vendor ID: 240903

Amendment # (for amendments only):

Part 3: Feedback and Continuous Improvement. Describe the process and procedures your organization currently has in place for monitoring the attainment of goals and objectives. Include a description of how the plan for attaining goals and objectives is adjusted when necessary and how changes are communicated to administrative staff, teachers, students, parents, and members of the community. Response is limited to space provided, front side only. Use Arial font, no smaller than 10 point.

Attainment of goals and objectives will be monitored according to well established processes and procedures within United ISD. All program activities will be overseen by the project manager in conjunction with directors and program coordinators, who will work together on meeting grant goals and objectives. The Grants Administration Department will provide technical grant support and liaison with funder. The Curriculum Instruction Technology (CIT) Department will provide technical instructional support, data mining, and analysis of student testing results. Accountability methods and measures for activities are in place through the ongoing evaluation of the classroom integration of technology conducted by the CIT with oversight provided by the Curriculum and Instruction Department. Student success and achievement provides a means for determining efficient use of technology via instructional accountability. The CIT Department will work to ensure that the Mobile Learning Devices and wireless hotspots are in working order and resolve any performance issues, as well as directing students in the access and use of online learning resources. The Finance Department will assist with processing purchase orders and authorizing payments for these orders, and Fixed Assets will tag and track the devices. Monitoring the impact of use of Mobile Learning Device technology and hotspot access will be based on student tracking to improve academic success and achievement. District administrators and program coordinators will monitor areas of marked improvement and those lacking mastery by individual student using intervention program usage reports and district benchmark assessments of TEKS skill mastery. Results will be used to identify areas of strengths and weakness. Regular and frequent communications with stakeholders (students, parents, staff, and administrators) will be maintained to monitor to progress of the TechLend program. Any issues encountered in the implementation of the grant activities will be reported to the Executive Director of Federal Programs in an ongoing basis. Parental stakeholders will receive guidance and communication regarding the program. The communication loop between students/parents/teachers/coordinators/directors/project director will be maintained and allow for immediate remediation of issues. All reporting activities as required by TEA will be made in a timely manner.

Part 4: Sustainability and Commitment. Describe any ongoing, existing efforts that are similar or related to the planned project. How will you coordinate efforts to maximize effectiveness of grant funds? How will you ensure that all project participants remain committed to the project's success? Response is limited to space provided, front side only. Use Arial font, no smaller than 10 point.

There is currently an exceptionally limited lending program availability to provide mobile learning devices and connectivity for students use off-campus. This consists of 11 mobile learning devices (MLD) and one hotspot that are loaned in turn to students. In addition, the district has implemented a multi-year mobile learning device program that increases the number of devices for students. However, this program is only for on-campus use of devices. The planned TechLend program will exponentially expand the current limited district program to include the most in-need students, and to provide home connectivity to the internet in order to maintain and improve student academic achievement. The planned technology purchases will serve the program during the current year and in the years to come. The district will seek means to continue and expand this program to many more high need students as funding becomes available. Any potential cost savings realized during this project will be directed toward additional MLD and hotspot purchases to serve additional high need students.

United ISD will seek all means available in this challenging budgetary environment to sustain effective program practices after the funding period ends. This will occur through a variety of possible funding at the local, state, and federal levels to include possible future discretionary and/or formula grant funding. There is a commitment in place from the Assistant Superintendent of Business and Finance to maintain the wireless hotspot service for six months after the grant ends.

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Schedule #15—Project Evaluation

County-district number or vendor ID: 240903

Amendment # (for amendments only):

Part 1: Evaluation Design. List the methods and processes you will use on an ongoing basis to examine the effectiveness of project strategies, including the indicators of program accomplishment that are associated with each. Response is limited to space provided, front side only. Use Arial font, no smaller than 10 point.

#	Evaluation Method/Process	Associated Indicator of Accomplishment	
1.	Student and parent Feedback/Observation/Interviews	1.	Records of student use, to include check out, monthly equipment checkups, observations, student success/achievement, improved grades
		2.	Logbooks of student and parent feedback
		3.	Student self-reports, parent interviews
2.	Compilation of student scores (BOY, MOY, EOY)	1.	Compilation of student scores by BOY, MOY, EOY; performance on district benchmarks
3.	Grant meetings to gather and review data, conduct SWOT analysis, issue updates	1.	Calendar of meeting dates, meeting sign-in sheets, meeting agendas
		2.	Meeting minutes, data reviewed SWOT analysis documents
		3.	Follow up on areas of identified problems/concerns to be made and reported.
4.	Documentation review: Technology acquisition, distribution, and tracking	1.	Purchase orders for technology, parts, service plans, wireless service
		2.	Student check out logs, records for wireless internet usage
		3.	Inventory reports, review of monthly MLD checkups
5.	Grant data reporting to funder	1.	Other data gathering/reporting as required by funder
		2.	Documentation checks

Part 2: Data Collection and Problem Correction. Describe the processes for collecting data that are included in the evaluation design, including program-level data such as program activities and the number of participants served, and student-level academic data, including achievement results and attendance data. How are problems with project delivery to be identified and corrected throughout the project? Response is limited to space provided, front side only. Use Arial font, no smaller than 10 point.

The Executive Director of Federal Programs will be the grant project director, who will maintain ongoing communication with the Migrant Program Coordinator, the McKinney-Vento Program Coordinator, the Homebound Program Coordinator, and Director of Curriculum Instructional Technology (CIT).

Program coordinators will monitor and director TechLend activities in their programs and will keep track of the number of participants served and collect student-level academic data including achievement results and attendance data.

Problems with project delivery will be identified and corrected throughout the project. Any problems will be addressed as they arise in the event of equipment use/functioning, implementation, or student center issues. Significant issues will be immediately reported to the grant project director. Each issue will be reviewed: problem(s) and cause(s) identified, means of remediation explored and implemented, and monitoring/feedback provided to inform improved program functioning.

A beginning of year (BOY), middle of year (MOY), and end of year (EOY) analysis may be made following the Strengths, Weaknesses, Opportunities, and Threats (SWOT) method to identify strengths, weaknesses, opportunities, and threats facing the program. The SWOT analyses will be recorded, and BOY and MOY will be used to improve the program functioning. An online student survey may be used to provide for reflection and feedback for the program, and students will be able to use their MLD's to access and respond to the survey. Survey findings will also be used to improve program function. Also, all reporting activities as required by the funder and/or TEA will be made in a timely manner.

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Schedule #16—Responses to Statutory Requirements

County-district number or vendor ID: 240903

Amendment # (for amendments only):

Statutory Requirement 1: Applicant must describe the availability of existing equipment to students in the LEA and other funding available for the purchase of student technology devices. Response is limited to space provided, front side only. Use Arial font, no smaller than 10 point.

Availability of existing equipment to students in the LEA:

All schools have approximately one computer or mobile learning device for every 1.5 students. This includes 17,500 computers and 19,000 Mobile Learning Devices, with 100% of classrooms having Wi-Fi access, and the district providing over 38,000 email address for students, teachers, and administrators. These devices are used in classrooms and libraries, and only a very limited number are available for lending.

United ISD has implemented a gradual, systematic Mobile Learning Device (MLD) program in order to pilot the effective use of tablet technology applications in United ISD classrooms. The MLDs have been strategically placed in elementary, middle, and high schools to enhance student learning, collaboration, communication, research, critical thinking, creativity, and organizational skills. Plans are to continue to expand the MLD iLEAD United Program to additional grade levels and content areas based on recommendations made by the District Technology Committee. There are many technology applications campuses use on a daily basis such as: Edusmart, Think Through Math, iStation, Achieve 3000, Lexia, Study Island, and BrainPOP to name a few. Technology allows the utilization of all these instructional programs including email and distance learning capabilities. Many of our campuses are using the Student Response Systems to gain immediate feedback and engage students through the use of technology.

Other funding available for the purchase of student technology devices continues to be local funding, Instructional Materials Funding E-Rate funding, Title funding from the federal programs under the Every Student Succeeds Act (formerly NCLB), Special Education funding, and Career and Technology Education funding. It is important to note that all these funding sources are focused on providing the needs of campus based learning and are already pre-planned to meet needs from the current time through the year 2025. At the same time during the 2015-16 and 2016-2017 school years the local economy suffered from a severe economic downturn of the oil industry brought about by world-wide drops in the price per barrel. This significantly impacted United ISD in that it faced shortfalls in its budget by approximately \$20 million dollars; as such, many programs including technology acquisitions were severely limited or cut completely. As the financial situation has improved the district now must focus efforts on filling in the gaps that this funding shortfall created. Over sixty-five percent (\$12,685,000) of the projected 2018-2019 technology budget is estimated to provide and enhance the district's electronic equipment infrastructure to meet the needs of students and educators under the District Improvement Plan's goal for improving student achievement. As such, the funds requested under this proposed TechLend Program are much needed and will be much appreciated in helping our neediest groups of students (Migrant, McKinney-Vento Homeless, and Homebound program participants) have access to technology to improve their learning and achievement.

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Schedule #17—Responses to TEA Program Requirements

County-district number or vendor ID: 240903

Amendment # (for amendments only):

TEA Program Requirement 1: Describe how the technology lending program aligns with the existing mission and goals for the LEA. Response is limited to space provided, front side only. Use Arial font, no smaller than 10 point.

The proposed technology lending program aligns with the existing mission and goals for the LEA as stated in the District Improvement Plan. Specific goals in alignment with this program are: Student Achievement – Provide consistent quality instruction for all students, resulting in improved student achievement; Family and Community Engagement – Promote community partnership and parent involvement.

All efforts support the district Technology Plan which is aligned to the District Improvement Plan. This Improvement Plan drives all elements of the educational process. The United ISD Technology Plan has stated goals to: provide consistent, quality instruction for all students resulting in improved student achievement and incorporates the use of technology; and to provide the informational and educational technology resources to meet the learning needs of educators, students, and parents. Technology is integrated into curriculum and instruction by the Curriculum Instructional Technology (CIT) department. The CIT actively works with educators to: integrate technology into the day-to-day instruction taking place at the district through development and revision of technology rich subject scope and sequence plans; adopt and use electronic textbooks and media efficiently to support a robust educational program that enables students to meet challenging state academic standards. CIT also works closely with the Division of Business and Finance as well as with the Curriculum and Instruction Departments to acquire and deploy telecommunication services in a timely manner, and to ensure that timelines for implementation are met.

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Schedule #17—Responses to TEA Program Requirements (cont.)

County-district number or vendor ID: 240903

Amendment # (for amendments only):

TEA Program Requirement 2: Describe a plan for providing internet access to student residences, residential centers, and/or on the buses that transport students (for whom a single ride lasts, on average, at least an hour) with the highest need for off-campus internet access. Response is limited to space provided, front side only. Use Arial font, no smaller than 10 point.

The plan for providing internet access to student residences with the highest need for off-campus internet access will focus on those students not having internet access at home. These students' families will be provided with a wireless hotspot that can connect up to five devices simultaneously. All internet usage be in compliance with CIPA (Children's Internet Protection Act) requirements. The at-home use of the MLD via wireless internet hotspot will be subject to the same standards as the in-school use and provision of internet services. It will be made clear to students and parents that these hotspots are to only be used for academic purposes. United ISD has a commitment from the Assistant Superintendent for Business and Finance to fund internet hotspots for six months after the grant program has ended.

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Schedule #17—Responses to TEA Program Requirements (cont.)

County-district number or vendor ID: 240903

Amendment # (for amendments only):

TEA Program Requirement 3: Describe how the lending program aligns with current curriculum, instruction, and classroom management policies and/or practices on its participating campus(es). Response is limited to space provided, front side only. Use Arial font, no smaller than 10 point.

The lending program aligns with current curriculum, instruction, and classroom management policies and/or practices in place on all United ISD campuses. The Curriculum Instructional Technology Department was developed to specifically address the integration of technology into the curriculum. It is designed to provide a relevant and challenging curriculum through innovative technology programs and effective use of all technology by: developing technical skills of all students' to enhance educational experiences; helping to raise levels of achievement through higher standards; contributing to the preparation of 21st Century Career Skills; and improving marketable skills to enter a competitive workforce. This department has been key in developing and piloting technology lending practices to support current curriculum, instruction, classroom management policies and/or practices district-wide. All efforts support the district Technology Plan which is aligned to the District Improvement Plan. This Improvement Plan drives all elements of the educational process. The United ISD Technology Plan has stated goals to: provide consistent, quality instruction for all students resulting in improved student achievement and incorporates the use of technology; and to provide the informational and educational technology resources to meet the learning needs of educators, students, and parents.

TEA Program Requirement 4: Describe how the applicant is using digital instructional materials in one or more foundation curriculum subject area(s) for one or more grade level(s). Response is limited to space provided, front side only. Use Arial font, no smaller than 10 point.

Digital instructional materials are used in one or more foundation curriculum subject areas for one or more grade levels. United ISD has adopted digital materials across ALL grade levels in the core foundational areas of English Language Arts/Reading, Math, Science, and Social Studies. TechLend program students will be using MLD's to facilitate digital content in the areas of Math, English Language Arts and Reading, Science, Social Studies, and Writing. Also, students will use the MLDs and hotspots to access online research resources and district programs for improved learning such as IXL math. Additionally, Google Apps have been adopted for use in United ISD and each student has access to their own Google Drive to save data or store classwork, homework, research papers, and book reports that they work on while they are off campus.

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Schedule #17—Responses to TEA Program Requirements (cont.)

County-district number or vendor ID: 240903

Amendment # (for amendments only):

TEA Program Requirement 5: Describe how the infrastructure and technical support is adequate to support students' anticipated use of devices through the grant at its participating campus(es). Response is limited to space provided, front side only. Use Arial font, no smaller than 10 point.

Infrastructure and technical support is adequate to support student's anticipated use of devices through the grant at its participating campuses. In addition to support provided by the Migrant, McKinney-Vento, and Homebound program coordinators, Instructional Technology Department, students using the TechLend program have the availability of the campus micro computer technician with additional support of a Micro Senior Technician and Computer Support Specialist to address all technical needs.

All resources working in conjunction with the district's Technology department will provide a strong level of support to students participating in the TechLend. In addition, our Technology Plan specifies that United ISD meets the FCC Broadband targets: The E-rate bandwidth targets for Internet access for schools are at least 100kbps per user (students and staff) in the short term and 1Mbps Internet access per user in the longer term; all campuses have high-speed broadband Internet access that meets the current FCC target; and all classrooms have Wi-Fi access; all schools have computer labs computers, printer, and data projector; all schools are connected at 10 Gbps to the district wide area network; all schools use an electronic video distribution (VBRICK) system to receive television programming; all school libraries are fully automated with circulation and card catalog software; and all schools have adequate electrical capacity to support current and future technology needs.

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Schedule #17—Responses to TEA Program Requirements (cont.)

County-district number or vendor ID: 240903

Amendment # (for amendments only):

TEA Program Requirement 6: Describe how the grant will be administered on participating campus(es), including a description of how the check-out and check-in process will operate, who will oversee the check-out process, especially in cases of competing need, and the process that will be used to maintain the technology lending equipment in proper working condition. Response is limited to space provided, front side only. Use Arial font, no smaller than 10 point.

The grant will be administered on the 43 out of 44 participating campuses by the program coordinators for the Migrant, McKinney-Vento (homeless), and Homebound programs. The Mobile Learning Devices (MLDs) and wireless hotspots will be checked out/in to identified students based on individual need as determined by their status of economically disadvantaged or English Language Learners participating in the Migrant, McKinney-Vento, and Homebound programs. These program coordinators will conduct the check out/in process. The identified needy students receive their MLD following procurement, receipt, and inventory control tagging of the MLD's and mobile hotspots. Students must first sign an Equipment Check Out form, the Student Code of Conduct, the Use of District Computers, Networks, internet, and Electronic Mail Parental Permission Form and User Agreement, and their parents must sign an equipment lending form prior to MLD checkout. Students will keep the MLD until their need is met or until such a time as determined by the program coordinator.

The persons overseeing the check-out process especially in cases of competing need is the program coordinator for the Migrant, McKinney-Vento, and Homebound programs. The coordinators will rank order students by highest need and when the MLD or hotspot is needed, and will check out/in equipment based on that order.

The process used to maintain the technology lending equipment in proper working condition is established by the Instructional Technology Department. Equipment will be evaluated prior to check out and after check in, or when problems with equipment are reported by students or parents. Instructional Technology coordinators will work to ensure that the Mobile Learning Devices and wireless hotspots are in working order and resolve any performance issues, as well as directing students in the access and use of online learning resources. Additionally, any other technical issues may be address by technicians within our Information Technology department.

ment 7: Describe how technology lending equipment will be accounted for per local policy, insurance, if appropriate. Response is limited to space provided, front side only. Use Arial font, no

Equipment will be accounted for as per local policy. United ISD will have all grant purchased material copy control policies. This will follow the district's usual technology tagging and accountability used to students and families, subject to weekly physical inspection, and returned when no requested by the program coordinators. Each student participant will be responsible for his/her LD.

Developed and implemented a Technology Lending Agreement through use of its Equipment Check Out form, Board Policy CQ Legal, the Student Code of Conduct, and the Use of District Computers, Networks, internet, and Electronic Mail Parental Permission Form and User Agreement. The Equipment Check Out UISD Form requires parent or guardian signature, and for the purposes of this grant will also require the student's signature. The document addresses responsible use and care of equipment. Responsible use of the district's digital resources, and responsible use of the Internet are referenced by the district's Board Policy CQ Legal. Program coordinators will be responsible for maintaining records of their program students who use the equipment, and will do a quarterly inventory of the equipment, both devices and hotspots. Insurance is provided by the district on all district technology purchased.

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